

**Public Humanities Exchange for
Undergraduates (HEX-U)
and Humanities Responders
2023–2024 Call for Applications**

HEX-U is now accepting applications for the 2023-2024 school year.

2023-2024 Application Deadlines

- Monday, October 2, 2023 (Round 1) - begin Fall 2023
- Monday, November 6, 2023 (Round 2) - begin Spring 2024
- Monday, February 12, 2024 (Round 3) - begin Spring 2024
- Monday, March 18, 2024 (Round 4) - begin Fall 2024

All applications are due by 11:59pm on the submission date for consideration.

Submit your application using our application form here: [HEXU Application Portal](#).
Applications will be reviewed within 2-3 weeks.

Applications need to be done in one sitting. Please familiarize yourself with the application portal and prepare all of your materials in advance. Use this document to prepare and organize the necessary materials.

Please ensure you follow the following guidelines for your file names:
FirstnameLastname_documentname, example “BuckyBadger_Budget.”

Alternate submission format Video. You can submit a video clip (4-minute maximum) in lieu of the written project overview. This will require you to submit a web-based link to your video for the application process.

Once accepted, HEX-U scholars are required to:

- Attend a HEX-U orientation
- Meet with the HEX-U Coordinator monthly throughout your project
- Propose and maintain a budget for up to approximately \$1k-\$2k in project funding (depending on length of project), as needed/applicable
- Execute your project for its full duration
- Complete a reflection & evaluation process at the end of their project

If you have any questions about the program or the application process, please visit our website at humanities.wisc.edu or contact HEX-U Program Coordinator Danielle Weindling (weindling@wisc.edu) to set up a meeting.

Application Process

Step 1- Gather information

Seek out inspiration and guidance from others. Helpful sources typically include:

- [Current & Past HEX-U projects](#) by undergraduate students
- [Public humanities projects hosted by other institutions](#)
- Your professors, TAs, advisors, and peers

Step 2-Develop your ideas

Consider:

- What humanistic skills are you learning as an undergraduate student that you want to share?
- What needs attention in the Madison community?
- How might your work in the humanities be of use in the community?
- How can the community play an integral role in your efforts?
- What kinds of community knowledges, skills, experiences, and resources could be helpful?

A great way to develop your project proposal is to discuss your ideas with the Program Coordinator prior to applying. Email Program Coordinator, Danielle Weindling (weindling@wisc.edu) to schedule a meeting.

Step 3 - Learn about the application

Look over the application and components *for your reference*.

You will be able to share your ideas with us through various forms of media and/or text in the application, some of which will take time to develop. Don't delay! Start now, and consider utilizing campus resources such as [The Writing Center](#) and the [Design Lab](#) for assistance.

Step 4-Apply during a round that works for your project's timeline

Projects should begin a *minimum* of 6 weeks after the application deadline, preferably several months after the application deadline to allow enough time for planning and disbursement of money.

APPLICATION CONSIDERATIONS

The HEX-U Scholar builds partnerships with community members to develop a service project that meets the needs of the partner, and that build on the Scholar's interests, and expertise.

Projects will be evaluated based on the centrality of the humanities component; the potential impact of the humanities on the project's goals and outcomes; the anticipated level of engagement with community participants; the method of engaging participants; the thoroughness of your plans for project implementation; the creativity involved in executing the project; and logistical planning and feasibility considerations.

COMMUNITY PARTNERS

The best partnerships between HEX-U Scholars and community partners are reciprocal ones. Each scholar should pay close attention to the needs, capacities, and interests of their partner organization and its constituency. You're encouraged to reach out to a prospective community partner prior to submitting an application to assess the viability of such a relationship. You are also welcome to apply without having spoken with a potential partner. Consulting previous projects on the [HEX-U website](#) will provide you with a sense of the particular interests and needs of organizations we have worked with in the past.

The HEX-U Program has historically worked with non-profit organizations, public schools, community centers, libraries, and other public entities in Dane County and beyond which provide services to its constituents.

FUNDING

Each student receives a \$600 stipend award. Additionally, we expect most projects to receive up to approximately \$2,000 in funding for project costs (1k for 1 semester projects, and 2k for 2 semester projects). Funding is determined upon review of each project's proposed budget and timeline. Funds are disbursed upon completion of HEX-U program requirements.

Application for HEX Scholarship

The following is the information we will collect as part of the application process. Please use this form to ensure you have all of your application materials ready before using the application portal. *Applications need to be done in one sitting.*

Part I: GENERAL INFORMATION

Undergraduate students from across campus are eligible to apply; you don't have to be enrolled in a humanities or arts program, but it may be useful to partner with someone in humanities to develop your proposal.

Name					
Student ID Number					
Phone					
Email address					
Madison Address, Zip					
Degree Program (ie, BA, BS, BSW etc)					
Major(s) and certificate(s)					
Current year in school (bold one)	1 st	2 nd	3 rd	4 th	5 th
Anticipated Graduation					
Cumulative GPA					
Undergraduate Thesis Title & Summary (if applicable)					
Proposed Title of Your HEX Project					
Project Length	One semester	Two semester			
Community Partner (if known)					
I am submitting a video or webpage project overview	Yes	No			

PART II: PROJECT INFORMATION

Project Overview

Using either **OPTION 1** or **2** below, briefly describe the following:

Your project, its goals, and your target audience. Your vision (even if tentative) for this project. Name a partner organization(s) you may consider as potential partner for your project. How will your project address a need or needs identified by that organization?

OPTION 1: 450-word maximum essay.

*This will be uploaded as a separate document. Please ensure you follow the following guidelines for your file name: **FirstnameLastname_documentname**, example "BuckyBadger_ProjectOverview."

OPTION 2: Video or webpage. You can submit a video clip (4-minute maximum) you created to share this information about your proposed project or a webpage (of comparable length; utilizing graphics, sound clips, hyperlinks, etc.) you created to share this information about your proposed project. Applicants are responsible for ensuring the accuracy and accessibility of the video or webpage via an accessible weblink. If selecting the webpage option, please be mindful of the short length of time the selection committee will have to engage with your page. If you are submitting a video or webpage, please signify this in the Project Overview portion of the application, attaching the video or including the links to your work. Please ensure the accuracy of your links.

Project Timeline

Upload a word document or PDF of a brief, estimated timeline for your project (1 page maximum). Projects should be estimated to begin 6 or more weeks after the application deadline. See the sample timeline in the appendix 1.

*This will be uploaded as a separate document. Please ensure you follow the following guidelines for your file name: **FirstnameLastname_documentname**, example "BuckyBadger_ProjectTimeline."

Project Budget

Upload a word document or PDF of a tentative budget for your project (1 page maximum). If you expect to be receiving additional sources of funding for your project (e.g. grants, scholarships, employment or paid internship with partner, gifted contributions, etc.), please detail them in your budget. View a [Sample Budget](#) and a [Budget Template](#) for examples. Maximum project funds are \$2000. All projects, regardless of timeline, receive an additional \$600 stipend award.

*This will be uploaded as a separate document. Please ensure you follow the following guidelines for your file name: **FirstnameLastname_documentname**, example “BuckyBadger_Budget.”

PART III: CV

Upload a word document or PDF of your resumé. We are particularly interested in learning about your interests, education background, teaching experience, and community involvement.

*This will be uploaded as a separate document. Please ensure you follow the following guidelines for your file name: **FirstnameLastname_documentname**, example “BuckyBadger_Resume.”

PART IV: TRANSCRIPTS

Include an up-to-date university transcript from the Registrar’s office in your PDF application document. Unofficial transcripts are acceptable.

*This will be uploaded as a separate document. Please ensure you follow the following guidelines for your file name: **FirstnameLastname_documentname**, example “BuckyBadger_Transcripts.”

PART V. PARTNER INFORMATION (optional):

You may include information on possible community partnerships or faculty supporters, including materials from agencies with which you are considering working with. Check the HEX-U website to see locations of past and current projects.

Please direct any questions about your application to HEX-U Coordinator, Danielle Weindling, weindling@wisc.edu.

Appendix I: Sample Project Timelines

Sample I (One Semester)

Summer

1. Arrange informational meetings/brainstorming sessions with Creative Writing TA's (most likely at University of Madison) and theatre and drama faculty and/or doctoral students to gain ideas for teaching writing and drama to adult learners.
2. Begin designing and compiling lessons and scope and sequence of workshop.

August/September

1. Meet with 2-3 community college instructors to schedule an initial class visit (to give the survey and introduce myself) and to schedule the workshop into their syllabi.
2. Continue to develop scope, sequence, and individual lesson plans for workshop.

Late September/October/November

1. Teach weekly drama/writing workshops over a 4–6-week period

Late November/Early December

1. Hold a performance on the campus of Madison College.
2. Conduct follow-up interviews. Give survey. Meet with individual students and teachers to discuss the possibilities for growth of program and/or future projects.

Sample II (Two Semester)

May-July:

- › Research other community writing/story-telling groups, aphasia and life-story projects, and other relevant topics that emerge. Consult and exchange these with contact at the Self-Help Group.

Mid-August-September:

- › Work with clinicians involved in the Aphasia Self Help Group to assess needs and desires for the life story program.

September-October:

- › Develop a sound curriculum for the program in conjunction with director of the Self-Help Group.

October-November:

- › Review curriculum with the facilitators of the Aphasia Self Help Group.

Mid-October-Mid-November:

- › Contact potential participants and obtaining their permission.

Mid-January-April/early May:

- › Meet with the group on a weekly or bi-weekly basis and develop a capstone presentation or celebration of the projects' completion.